

Apereo Board Meeting Minutes:

23 August 2023

Officers:

- Chair: Anne-Marie Scott
- Vice Chair: Josh Wilson
- Secretary: Francois Campbell
- Treasurer: Theresa Rowe
- Executive Director: Patrick Masson

Attending

- Francois Campbell
- Clint Lalonde
- Shoji Kajita
- Theresa Rowe
- Anne-Marie Scott
- Wes Turner
- Josh Wilson

Absent with apologies

- Patrick Masson

Absent

- Stuart Phillipson
- Inge Donkervoort
- Thierry Koscielniak
- Sam Lee Pan
- Salvador Pellicer

Guests

Quorum: 6

Called to Order: 09:02 EDT

Agenda:

1. Secretary's Report

- a. Minutes of June 2023 Board Meeting
 - i. Review of minutes
 - ii. **MOTION (Forwarded: Josh , Seconded: Wes):** to approve minutes of the June 2023 Board Minutes.
- b. Minutes of the 2023 Annual General Meeting.
 - i. Review of minutes
- c. **MOTION (Forwarded: Clint , Seconded: Wes):** to approve minutes of the 2023 AGM minutes.

2. Treasurer's report

- a. August 2023 Finance Committee meeting minutes.
 - i. Overview provided
 - ii. Currently slow for responses from members as it is the break season for the Northern Hemisphere.
 - iii. Follow-ups on queries in the committee meeting.
 - iv. Noted that some committees are performing really well and utilizing community resources optimally.
 - v. Board to reach out to communities to assist where possible beyond financial and higher level support.
 - vi. Action: Discuss how we as a board gain more insight into projects with an aim to fully support and assist with projects.
- b. June and July 2023 Financial Reports (Directory of all files).
 - i. Discussed and questions posed and answered.

3. Chair's report

- a. FOSSY updates
 - i. Strategic Planning session at FOSSY (Sunday, July 16th).
 - 1. Discussed the outcomes of the strategy session.
 - 2. Met with Virtual to plan the way forward.
 - 3. Concerns about time and how to make the most of remaining time.
 - 4. New plan to incorporate more structure and expectations made clear.
 - 5. Options and alternatives to the process being considered.
 - ii. Discussion of the conference and method of delivery

1. Feedback requested and thoughts shared about the event.
 2. Josh: Positive, a good alternative would be a collaborative manning of the stall and allowing the ED to roam and network.
 3. Clint: A wonderful opportunity to link up with the committee members as well as the wider community of the educators.
 - A view of educators incorporating Open Source Software into the curriculum.
 - Contribution and career development discussed and how to support educators in their teaching practices
 4. Shoji: Wider open source committees, Right to Repair and is an example and good committee to reflect on to promote in/with our media efforts.
- b. Policy updates
- i. Draft CRA letter to Apereo members
 1. Communications and request for feedback sent out in a segmented by geographic areas.
 2. The topic is quite vast and gaining mindshare and traction in major groups and bodies in the education space.
 3. Engagement in universities needs more attention.
 - 4. As the intention of the law is good, however we stress the potential unintended consequences are enormous. We will need to review and stress where and how we hope to influence this piece of legislation.**
 5. Conversations about the implications of this legislation will impact our projects and how to advise/mitigate impact.

4. ED report

(Summary of activities)

(Weekly working notes)

- a. Discussion of notes
 - i. Discussed and support for the initiative as well as more feedback to be given to the notes
 - ii. Thank you Patrick for the effort and initiative.
 - iii. Insights can be incorporated into the strategic discussions and outcomes.
 - iv. An element of contingency is also added.
- b. Leadership
 - i. Strategic Planning Update

1. Discussed in the Chair section, moving forward as discussed.
- c. Operational Planning and Management
 - i.
- d. Constituent Communities and Programs
 - i. With a recommendation from the Apereo Finance Committee, approve the Fiscal Sponsorships:
 1. **MOTION:** Forwarded: Josh , Seconded: Clint
 - ii. Membership models: define membership levels and member benefits?
 1. Start with “Affiliate Memberships?”
 - For future discussion
 - iii. Dolphin Awards: Continue with travel and cash awards?
 1. Considerations of costs and returns.
 - For future discussion
- e. Human resources planning and management
 - i. Development Officer Update
 1. With a recommendation from the Apereo Finance Committee, approve the Development Proposal from Baron’s EdTech Consulting.
 - **MOTION:** Forwarded: Josh , Seconded: Francois
- f. Community Relations and Advocacy
 - i. Professional development courses: Relaunch Brandies program?
 1. For future discussion
 - ii. Addition conference attendance
 1. European conference options?
 - For future discussion
 2. All Things Open?
 - Board attendance and member discounts?
 - For future discussion
 3. Other general participation
 - iii. Code.edu planning
- g. Risk management
 - i. Look for your Conflict of Interest declarations

5. Other business
 - a. None

6. Move to adjourn (Moved Wes:, Seconded: Francois).

Adjourned 10:00 EDT