Apereo Board Meeting Minutes

23 April 2024

Officers:

- Chair: Anne-Marie Scott
- Vice Chair: Josh Wilson
- Secretary: Francois Campbell
- Treasurer: Theresa Rowe
- Executive Director: Patrick Masson

Attending:

- Francois Campbell
- Shoji Kajita
- Patrick Masson (ex officio)
- Sam Lee Pan
- Theresa Rowe
- Josh Wilson
- Anne-Marie Scott
- Inge Donkervoort
- Salvador Pellicer
- Wes Turner

Absent with apologies:

- Thierry Koscielnik
- Clint Lalonde
- Stuart Phillipson

Absent:


Guests:


Called to Order: 09:02 EST

Quorum: 8

Agenda:

1. Secretary’s Report
   a. Minutes of the February 2024 Board Meeting
      i. Review of minutes
      ii. **MOTION (Forwarded: Josh, Seconded: Inge):**
   b. Minutes of the March Board Meeting (Not Quorum, discussions only)
   c. Reminder: Shift AGM to regular Board Meeting time, June 26th.

2. Treasurer’s report
   a. April 2024 Finance Committee meeting minutes (CANCELLED).
      i. Noted
   b. March 2023 Financial Reports (Directory of all files).
      i. Noted and described.
      ii. Neutral to positive results.
      iii. Audit review, next actions contemplated.
      iv. Questions and answers around trends and short term expectations.

3. Executive Director’s report
   a. ED report
      i. Discussed: OSPO offices and grants available.
      ii. Discussed: Reputation and scope of service development progress
      iii. Discussed: Conferences and short term commitments for ED.
      iv. Overview of activities.
      v. AI discussions and our role in this strand.
         1. Strategies and structures to understand as well as contribute to the discussion of AI in general, but generative AI in particular.
      vi. Invite Josh Baron for an update on May 22nd?
         1.
   b. Accounting activities
      i. Discussed
   c. Community activities
      i. Discussed the best way to assist and foster further growth.
      ii. Social strand also being contemplated.
   d. Communications activities
i. Discussed, anecdotal indications of success in micro-conferences.

e. Development activities
   i. Discussed, next actions being mapped.

4. Old Business (Matters Arising)
   a. Strategic outreach & recruitment for Election 2024
      i. Board Director roles, draft
         1. To be discussed at a later date.
      ii. Board Skills Profile
         1. To be discussed at a later date.
   b. Update on Strategic planning
      i. Update: Five Strategic Pillars for Apereo
         1. Update provided and next steps to make our plan more concrete with messaging and schedules for actions.
         2. Priorities and timeline developed.
   c. Fiscal Sponsorships
      i. Fiscal Sponsorship Analysis & Questionnaire
         1. Discussed
   d. NSF projects
      i. Discussed

5. New Business
   a. None

6. MOTION: Adjourn the Meeting (Forwarded: Wes, Seconded: Josh):

Adjourned 10:01 AM EST