Apereo Board Meeting Minutes

22 May 2024

Officers:

- Chair: Anne-Marie Scott
- Vice Chair: Josh Wilson
- Secretary: Francois Campbell
- Treasurer: Theresa Rowe
- Executive Director: Patrick Masson

Attending:

- Francois Campbell
- Shoji Kajita
- Thierry Koscielnik
- Patrick Masson (ex officio)
- Sam Lee Pan
- Theresa Rowe
- Josh Wilson
- Anne-Marie Scott
- Inge Donkervoort
- Wes Turner

Absent with apologies:

- Clint Lalonde
- Stuart Phillipson

Absent:

- Salvador Pellicer

Guests:

- Josh Baron
Called to Order: 09:01 EDT

Quorum: 8

Agenda:

1. Secretary's Report
   a. Minutes of the April 2024 Board Meeting
      i. Review of minutes
      ii. MOTION (Forwarded: Josh Wilson, Seconded: Inge Donkervoort):

2. Treasurer's report
   a. May 2024 Finance Committee meeting minutes.
      i. Good consistency and thorough reporting
   b. April 2023 Financial Reports (Directory of all files).
      i. Many enthusiastic compliments and best wishes for our accountants.

3. Josh Baron, Apereo Development Director
   a. Insights on fundraising trends and opportunities
      i. Introduction and overview of strategy execution.
   b. Current activities and progress
      i. Foundation as a Service (Foundation Members)
         1. POSE Phase II grant partnerships, partnering.
            ○ Strategy and tactics discussed.
            ○ Questions raised and answered
            ○ Lesson learned on expectations and where we can modify our responses to better match their goals.
      ii. OSPO as a Service (Institutional Members)
         1. POSE Phase II grant partnerships, consulting.
            ○ Unpacking the work completed, really good insights and answered many questions from board members.
            ○ Many ideas shared and evaluated.
      iii. Sustaining Members
         1. CAS Campaign
            ○ Refinement of proposals highlighted.
            ○ Next steps
      iv. Friends of Apereo (Individual Members)
1. Extending memberships to current PMC members and Board Alumni; Ambassadors added; Running through LinkedIn Groups.
   ○ Discussed

4. Executive Director’s report
   a. ED report
      i. Elections update
         1. Electorate
            ○ Underway, some effort was put into correcting our records for accuracy and integrity.
            ○ Invitation has been sent to eligible members.
            ○ The 2024 membership campaign has also been started.
            ○ Clarification request around a specific procedure.
            ○ Intentionality about board member transitions.
      2. Clint Lalonde resignation
         ○ His time and efforts have been appreciated and we wish him all the best for his future endeavors.
   b. Accounting activities
      i. Not discussed
   c. Community activities
      i. Not discussed
   d. Communications activities
      i. Not discussed
   e. Development activities
      i. Not discussed

5. Old Business (Matters Arising)
   a. Strategic outreach & recruitment for Election 2024
      i. Board Director roles, draft
      ii. Board Skills Profile
   b. Update on Strategic planning
      i. Update: Five Strategic Pillars for Apereo
   c. Fiscal Sponsorships
      i. Fiscal Sponsorship Analysis & Questionnaire

6. New Business
   a. None
7. **MOTION:** Adjourn the Meeting *(Forwarded Josh ;, Seconded: Francois)*:

Adjourned 10:03 AM EDT