

Draft Apereo Board Meeting Minutes

26 June 2024

Call-in Information:

- **Online:** please log in to BigBlueButton at:
<https://apereo.gl.rna1.blindsidenetworks.com/pat-i7z-wu8-pi1>
All participants should be able to "Start" the meeting.
All participants should have "Moderator/Presenter" access.
- **Phone:** Dial 1-863-208-0022, PIN number: 578 913 470
Tip: Press the '0' key on your phone to mute/unmute yourself.

Officers:

- Chair: Anne-Marie Scott
- Vice Chair: Josh Wilson
- Secretary: Francois Campbell
- Treasurer: Theresa Rowe
- Executive Director: Patrick Masson

Attending:

- Francois Campbell
- Thierry Koscielniak
- Patrick Masson (ex officio)
- Theresa Rowe (ex officio)
- Josh Wilson
- Anne-Marie Scott
- Inge Donkervoort
- Wes Turner

Absent with apologies:

- Shoji Kajita
- Sam Lee Pan
- Salvador Pellicer
- Clint Lalonde
- Stuart Phillipson

Absent: None

Guests: None

Called to Order: 09:04 EDT

Quorum: 09:03 EDT

Agenda:

1. Secretary's Report

- a. Minutes of the [May 2024 Board Meeting](#)
 - i. Review of minutes
 - ii. **MOTION:** Accept the minutes for May 2024 and post them on the Apereo website. (Forwarded: Wes, Seconded: Josh): 5 yes, 0 no, 0 abstain

2. Treasurer's report

- a. [June 2024 Finance Committee meeting minutes.](#)
- b. May 2023 Financial Reports ([Directory of all files](#)).

3. Executive Director's report

- a. [ED report](#)
- b. [Accounting activities](#)
- c. [Community activities](#)
- d. [Communications activities](#)
- e. [Development activities](#)

4. New Business

- a. Acceptance of Sam Lee Pan's six-month leave of absence for maternity leave (congratulations!).
- b. Acceptance of Clint Lalonde's resignation.
- c. 2024 Board Elections
 - i. Results
 1. Individual (16 votes cast of 48 eligible)
Daniel Izquierdo Cortázar, 16
 2. Organizational: (16 votes cast of 33 eligible)
Wilma Hodges 9
Stephanie Lieggi 10
Angela Newell 12
Josh Wilson 12
 - ii. Appointment of elected candidate as new director to fill one open Individual seat

MOTION: based on the results of the 2024 individual Member elections, appoint Daniel Izquierdo Cortázar to fill an Individual Member seat on the Apereo board of directors, serving three years through June 30, 2027. (Forwarded: Francois, Seconded: Thierry): Unanimous

- iii. Appointment of elected candidates as new directors to fill three open seats.

MOTION: based on the results of the 2024 individual Member elections, appoint Stephanie Lieggi, Angela Newell, and Josh Wilson to fill the three Organizational Member seats on the Apereo board of directors, serving three years through June 30, 2027. (Forwarded: Francois, Seconded: Wes): Unanimous, Josh abstains

- iv. Invite a new director to fill the vacant seat.
 - 1. Notification to Apereo of Clint's resignation occurred after the elections began.

MOTION: based on the resignation of Clint Lalonde, invite Wilma Hodges to fill one Organizational Member seat on the Apereo board of directors. A Director so appointed shall hold office until the next annual election. This interim term does not count as a consecutive term of office for purposes outlined in Section 2 of the Apereo bylaws. (Forwarded: Anne-Marie, Seconded: Inge): Unanimous

- v. Announcement to candidates and community
 - 1. AGM, July 24th.

d. Support for Annual General Meeting

- i. Purpose and goals
- ii. Activities

- 1. Board Orientation

- Round-table intros of all board members
 - Staff introductions
 - Strategic Plan
 - On-Boarding [module \(@pereo!\)](#)
 - Feedback from exiting/current board members of what is missing (what would they have liked to know)

- 2. Annual Report

- Finances

- Project reports
- 3. Strategic Review
- 4. Elections
- iii. Board Committee to organize AGM?

5. Old Business (Matters Arising)

- a. Strategic outreach & recruitment for Election 2024
 - i. [Board Director roles, draft](#)
 - ii. [Board Skills Profile](#)
- b. Update on Strategic planning
 - i. Update: [Five Strategic Pillars for Apereo](#)
 - ii. [Apereo Strategic Plan Wrap-up](#)

6. MOTION: Adjourn the Meeting (**Forwarded: Francois;, Seconded: Anne-Marie): Unanimous.**

Adjourned 10:02 AM EDT