Apereo Board Meeting - June 18th, 2013

- The Meeting was held by teleconference from 4:00pm - 5:00pm EST
- Attending: Alain Mayeur, David Kahle, Shoji Kajita, Charlie Leonhardt, David Ackerman, Ian Dolphin, Jim Helwig, John Lewis, Josh Baron, Patty Gertz, Robert Sherratt, Steve Swinsburg, Theresa Rowe, Douglas Johnson, Nate Angell
- Apologies for Absence: Tim Carroll
- Meeting Called to Order: 4:00pm
- Meeting Adjourned: 5:00pm

Discussion Summary

- May meeting minutes need to have the date changed from 3/21 to 5/21. No other changes were noted. Josh moved to approve the minutes with the date change modification, Robert seconded.
- Financial Update:
  - The Board reviewed financials and no concerns were noted. Josh noted section 3 where revenue continues to lag behind budget; this is understandable and will just need monitoring. Ian stated that the change in accountants will likely occur quickly as a highly qualified new firm with non-profit experience has been recommended. Included in the accounting change will be a change in workflow and timing on invoices will change.
  - Ian is working through the aged accounts receivable. Josh noted that there is a need to track OAE and SAKAI models carefully. A future meeting will need to focus on financials and planning with fee structures, likely in September or October, to have fees settled for early 2014.
  - The Board is awaiting an update on the financial position of the Conference.
- Sexual Harassment Conference Policy:
  - Josh described an incident that occurred at one of the dinners that the Foundation hosted that was concerning to both him and Ian. The group discussed the documents that were distributed:
    - http://geekfeminism.wikia.com/wiki/Conference_anti-harassment
    - http://geekfeminism.wikia.com/wiki/Conference_anti-harassment/Policy_resources
  - Ian pointed out the international nature of the community. Theresa pointed out that we likely need to consider a positive code of conduct, but we need a process where there is an official point person to address issues and a formal way to remove from an event someone who is disruptive or behaving in a harassing way. We may need to involve legal counsel, and to consider legal implications in an international community. Josh noted that other international groups, like Linux, have found a positive way to have a policy.
- Board Elections:
  - Josh provided the history that prior to the merger, for continuity and success, the direction was for each board of the prior organizations (Sakai and Jasig) to have founding representation. Each board elected 4 founding board members. As soon as the merger occurred, Apereo elected another 4 members. One member was appointed.
  - The founding board members need to roll off and the new Apereo organization will elect board members. The Board will need to discuss the roll off at the September/October Board meeting prior to the officer elections in January.

Action Items

- Tim: Change date in May meeting minutes and route to Ian for publication.

- Ian: Route a notification that there was no formal meeting in April.
- Ian: Share a harassment policy he found and contact others for advice.
- Theresa: Draft policy for the group to review before the next meeting.