Apereo Board Meeting - September 17th, 2013
- The Meeting was held by teleconference from 4:00pm - 5:15pm EST
- Attending: Ian Dolphin, Tim Carroll, Jim Helwig, Josh Baron, Alain Mayeur, John Lewis, David Ackerman, Robert Sherratt, David Kahle, Steve Swinsburg, Douglas Johnson, Shoji Kajita, Charlie Leonhardt
- Apologies for Absence: Nate Angell, Theresa Rowe
- Meeting Called to Order: 4:04pm
- Meeting Adjourned: 4:42pm

Discussion Summary
- The Board reviewed and discussed details of minutes captured for last Board meeting. Josh moved to approve minutes. David seconded. No objections.
- Ian briefed the Board on the proposed Sakai Community Governance Model.
    - The TCC have been operating very effectively, and they deserve our support.
    - This is an important step toward establishing structure around the Sakai CLE project that the community can rally around.
    - The incubation team should consider sharing existing governance models as options or starting points for new projects to adopt, rather than starting from scratch or looking externally for advice.
    - Josh motioned to approve the proposal. Jim seconded. There were no objections.
- Ian briefed the Board on progress
    - The Board approved the incubation process on list since the last Board meeting.
    - A newsletter will be distributed this week that will announce the incubation policy to the community.
    - Ian recommended that we appoint a chair for the new incubation working group, then distribute a call for participation in the days or weeks that follow.
    - Ian proposed that Jaeques be appointed as the chair of the incubation working group. Jaeques is the chair of the current incubation review group, and Ian confirmed that he is interested in the post. The Board agreed that Jaeques ongoing involvement would provide continuity in leadership. Josh moved that Jaeques be appointed as the chair of the incubation working group, and Robert seconded. There were no objections.
- Ian briefed the Board on the Financial status of the Foundation.
    - Invoicing institutions into the new transitional fee model has picked up pace. There are enough organizations on board at this point to begin some analysis and summary to be presented at the next Board meeting.
    - Josh commented that this analysis should include a comparison to the forecasts created during the creation of the transitional fee structure by the Jasig-Sakai Working Group meetings conducted during merger planning.
- Josh and Ian shared the status of the IRS filing of the Apereo Foundation I-90 and 501-c3 applications.
- Josh confirmed that the Educause open source reception has been scheduled for Thursday 6:30pm - 8:00pm in the ?? Hilton ?? Room. Kuali and OpenDS both have independent open source receptions listed in the online program. The general open source reception that we are participating in will not be listed in the online program. The Board has inquired about the process for gaining a listing in the online program.

Action Items

- Ian and Tim: posting and approving minutes