

Apereo Board Meeting Minutes: February 21, 2017

Officers:

Chair: David Ackerman

Treasurer: Charlie Leonhardt

Vice Chair: Lucy Appert

Secretary: Doug Johnson

Executive Director: Ian Dolphin

Called to Order: 1003 AM EDT

Adjourned: 0944 AM EDT

ATTENDING

David Ackerman

Alan Berg

Susan Bramhall

Cheryl Brown

Tim Carroll

Ian Dolphin

Laura Gekeler

Mathilde Guerin

Jim Helwig

Shoji Kajita

Charlie Leonhardt

John Lewis

Apologies in Advance: Lucy Appert, Doug Johnson, Theresa Rowe

Absent w/o notice:

Approval of Minutes, January 2017:

- **Moved:** Jim Helwig **Seconded:** Alan Berg
 - **Approved by consensus**
 - **Thanks to Laura and any others who helped with the Minutes in my absence this month!**
[dfj]

Finance Reports

- Budget review - Postponed pending the issues below.
- Foundation accountants have raised the issue of taxation of fees paid to the ED as an independent contractor. A legal opinion is being sought.
- The current Foundation accountants have requested that we renew our agreement with them. This is currently under review.

MOU's

- PESC (Postsecondary Electronic Standards Council). PESC standards (data exchange) are used worldwide.
 - Our strengthening working relationship offers Apereo an opportunity to get our name in front of wider audiences.
 - MOU with PESC approval: **Moved** by John Lewis, **Seconded** by Alan Berg. **Approved by Consensus.**
- SoLAR notice of opportunity. May open up opportunities for incubation process.

Strategic Priorities (talking points)

- Consolidation
- Membership
 - Some restructuring of membership options in South Africa
- Web site review/improvements
 - Board input on tweaks and tidying up would be welcome
 - Tim Carroll: opined that migration of Jasig wiki a lower priority than inter-project communication

- Strategic partnerships and global agendas
 - Getting out in front of other higher-ed constituencies is crucial at this time, Educause being a good example.
 - SakaiCamp in Orlando was a positive event but evidenced need for cross-pollination among Apereo projects (i.e., learning analytics work didn't seem to be widely understood).
- Inter-community awareness

Executive Director's Report

- SakaiCamp was very successful.
- ESUP days went very well (kudos Malthide).
- ELI was attended by Ian and Chuck Severance this year.
 - Apereo is considering a larger presence.
 - Sakai list is talking about having camp in concert with next year
 - Specific conversations are being had around including "open" as a theme that should be addressed at Educause (Pat Masson, John O'Brien, Malcolm Brown, others)

Adjournment:

- **Moved:** Laura Gekeler **Seconded:** Alan Berg
 - **Approved by consensus**

Meeting adjourned at 09:44 (EDT)

Information Items

Upcoming Events

- **ESUP-Apereo Paris:** February (?), 2017
- **Opencast and Sakai (S2U) Valencia:** March, 2017
- **"Year of Open" 2017** (in planning)
- **Open Apereo/Open Summit 2017:** June 4 – 8, 2017. Philadelphia, PA, USA
- **Apereo Webinars:** <https://www.apereo.org/content/apereo-events>
- **More events** will be listed at <https://www.apereo.org/events>

Pending Action Items

[Note: Recently completed Action Items are in **Brown** and will be removed in the next iteration of the Board Minutes. Changes and updates are in **Red** through subsequent Board meeting following the change.]

1. Executive Director Performance Goals (tabled 21 January 2014)

- ED Performance Goals subsumed into Organisational Health Measures, subject of Board retreat in NYC in April, 2015
- Ian will draw up a draft set of performance goals; these shall be a topic of conversation for a future meeting. Board will review, and Board Chair will approve the final set of goals. [Discussed Feb. 2016]

2. Additional Position Discussion (21 January 2014)

- ***Tabled subject to available finances***
- Primary thinking is a “community manager” to focus on growing existing communities (regional and others) and facilitating new communities.

2. Inbound licensing

- Discussion tabled in Oct. and Nov. needs to be brought forward to completion