

Apereo Board Meeting Minutes: February 20, 2018

Officers:

Chair: David Ackerman

Treasurer: Charlie Leonhardt

Vice Chair: Lucy Appert

Secretary: Doug Johnson

Executive Director: Ian Dolphin

Called to Order: 12:30 PM EDT

Adjourned: 1402 PM EDT

ATTENDING

David Ackerman

Cheryl Brown

Tim Carroll

Ian Dolphin

Laura Gekeler

Mathilde Guerin

Jim Helwig

Doug Johnson

Charlie Leonhardt

John Lewis

Theresa Rowe

Apologies in Advance: Lucy Appert, Shoji Kajita, Jeremy Rosenberg

Absent w/o notice:

Approval of January Minutes:

- Suggested edits: None
- **Moved to Approve:** Cheryl Brown **Seconded:** Laura Gekeler
 - **Approved *Nem Con***

Board Officer Nominations and Elections

- 2017-18 Officers nominated to continue; all have agreed to continue:
 - President – David Ackerman
 - Vice Chair – Lucy Appert
 - Treasurer – Charlie Leonhardt
 - Secretary – Doug Johnson
- **Move to approve current slate:** Cheryl Brown **Seconded:** Laura Gekeler
- **Division of the House:** David Ackerman requested that we count individual votes given that, at the time of the vote, a minimum quorum was in attendance.
 - **Voice vote was unanimous in favor of the current slate**

Executive Session

- **David Ackerman moved that the Board enter Executive Session:** 1242 hrs.
- **Exited Executive Session:** 13:23 hrs

Financial Review

- The Board expressed a desire to move toward greater transparency in financial reporting;
 - Planning for this will begin in the near future;
- **Moved:** Theresa moved that the Board instruct the ED to evaluate and implement restructuring of organizational leadership and compensation. **Second:** Jim Helwig

Policy Review - Closure Proposal

- Doug has reviewed all public and Board member comments on policies and incorporated that feedback into the report now in the Board OAE site February meeting folder;

- The Board reviewed the Licensing & Intellectual Policy and the Apereo Welcoming Policy making suggestions about each.
- **Additional review of remaining Policies and Bylaw edits and final approval is still required.**

Strategy Document and Next Steps

- The drafting group has worked on a draft strategy document available at <https://apereo.oaeproject.org/content/apereo/HyUoTJ-Vz>

Motion to Adjourn: Theresa Rowe

Second: Jim Helwig

Approved *Nem con.*

Adjournment: 11:01 (EDST)

Executive Director's Written Report

Items presented to the Board but not discussed in the Board meeting

Due to the focus of this meeting on finances, strategy, and policy review, there was no separate Executive Director's Report.

Information Items

Upcoming Events

- 28th February - Ja-Sakai Conference, Nagoya University, Japan
- 5th-9th March - LAK 2018 including LAK Hackathon, University of Sydney, New South Wales, Australia
- 27th-28th March - (also possibly developer event 26th) March - Xerte Meeting, Venue TBC, possibly Nottingham, UK
- 8th-9th May - Apereo Africa, North West University, Potchefstroom Campus, Republic of South Africa
- 3rd-7th June - Open Apereo 2018, Montreal, Quebec, Canada
- 24th-26th July - 2018 Annual Sakai LAMP Camp. Pedagogy and Technology Conference, USA
- Apereo Webinars: <https://www.apereo.org/content/apereo-events>
- **More events** will be listed at <https://www.apereo.org/events>

Pending Action Items

[Note: Recently completed Action Items are in **Brown** and will be removed in the next iteration of the Board Minutes. Changes and updates are in **Red** through subsequent Board meeting following the change.]

1. Additional Position Discussion (21 January 2014)

- *Tabled subject to available finances*
- Primary thinking is a “community manager” to focus on growing existing communities (regional and others) and facilitating new communities.

2. Inbound licensing

- Discussion tabled in Oct. and Nov. needs to be brought forward to completion

3. Major Institutional Issues:

- Open discussion on the major challenges currently facing each of our institutions
- *Tabled from May meeting due to time constraints*