Apereo Board Meeting Minutes: February 20, 2018

Officers:
Chair: David Ackerman
Treasurer: Charlie Leonhardt
Vice Chair: Lucy Appert
Secretary: Doug Johnson
Executive Director: Ian Dolphin

Called to Order: 12:30 PM EDT  Adjourned: 1402 PM EDT

ATTENDING
David Ackerman   Laura Gekeler   Charlie Leonhardt
Cheryl Brown     Mathilde Guerin  John Lewis
Tim Carroll      Jim Helwig       Theresa Rowe
Ian Dolphin      Doug Johnson

Apologies in Advance: Lucy Appert, Shoji Kajita, Jeremy Rosenberg
Absent w/o notice:

Approval of January Minutes:
- Suggested edits: None
- Moved to Approve: Cheryl Brown   Seconded: Laura Gekeler
  - Approved Nem Con

Board Officer Nominations and Elections
- 2017-18 Officers nominated to continue; all have agreed to continue:
  President – David Ackerman
  Vice Chair – Lucy Appert
  Treasurer – Charlie Leonhardt
  Secretary – Doug Johnson
- Move to approve current slate: Cheryl Brown   Seconded: Laura Gekeler
- Division of the House: David Ackerman requested that we count individual votes given that, at
  the time of the vote, a minimum quorum was in attendance.
  - Voice vote was unanimous in favor of the current slate

Executive Session
- David Ackerman moved that the Board enter Executive Session: 1242 hrs.
-Exited Executive Session: 13:23 hrs

Financial Review
- The Board expressed a desire to move toward greater transparency in financial reporting;
  - Planning for this will begin in the near future;
- Moved: Theresa moved that the Board instruct the ED to evaluate and implement restructuring
  of organizational leadership and compensation. Second: Jim Helwig

Policy Review - Closure Proposal
- Doug has reviewed all public and Board member comments on policies and incorporated that
  feedback into the report now in the Board OAE site February meeting folder;
The Board reviewed the Licensing & Intellectual Policy and the Apereo Welcoming Policy making suggestions about each.

**Additional review of remaining Policies and Bylaw edits and final approval is still required.**

**Strategy Document and Next Steps**
- The drafting group has worked on a draft strategy document available at [https://apereo.oaeproject.org/content/apereo/HyUoTJ-Vz](https://apereo.oaeproject.org/content/apereo/HyUoTJ-Vz)

**Motion to Adjourn:** Theresa Rowe  
Second: Jim Helwig  
Approved *Nem con.*  
Adjournment: 11:01 (EDST)

**Executive Director’s Written Report**  
*Items presented to the Board but not discussed in the Board meeting*

Due to the focus of this meeting on finances, strategy, and policy review, there was no separate Executive Director’s Report.

**Information Items**

**Upcoming Events**
- 28th February - Ja-Sakai Conference, Nagoya University, Japan
- 5th-9th March - LAK 2018 including LAK Hackathon, University of Sydney, New South Wales, Australia
- 27th-28th March - (also possibly developer event 26th) March - Xerte Meeting, Venue TBC, possibly Nottingham, UK
- 8th-9th May - Apereo Africa, North West University, Potchefstroom Campus, Republic of South Africa
- 3rd-7th June - Open Apereo 2018, Montreal, Quebec, Canada
- 24th-26th July - 2018 Annual Sakai LAMP Camp. Pedagogy and Technology Conference, USA

- Apereo Webinars: [https://www.apereo.org/content/apereo-events](https://www.apereo.org/content/apereo-events)
- **More events** will be listed at [https://www.apereo.org/events](https://www.apereo.org/events)

**Pending Action Items**
1. **Additional Position Discussion (21 January 2014)**
   - *Tabled subject to available finances*
   - Primary thinking is a “community manager” to focus on growing existing communities (regional and others) and facilitating new communities.

2. **Inbound licensing**
   - Discussion tabled in Oct. and Nov. needs to be brought forward to completion

3. **Major Institutional Issues:**
   - Open discussion on the major challenges currently facing each of our institutions
   - *Tabled from May meeting due to time constraints*