

Apereo Board Meeting Minutes: March 20, 2018

Officers:

Chair: David Ackerman

Treasurer: Charlie Leonhardt

Vice Chair: Lucy Appert

Secretary: Doug Johnson

Executive Director: Ian Dolphin

Called to Order: 12:30 PM EDT

Adjourned: 1402 PM EDT

ATTENDING

Lucy Appert

Tim Carroll

Ian Dolphin

Laura Gekeler

Mathilde Guerin

Jim Helwig

Doug Johnson

Shoji Kajita

Charlie Leonhardt

John Lewis

Jeremy Rosenberg

Theresa Rowe

Apologies in Advance: David Ackerman

Absent w/o notice: Cheryl Brown

Approval of January Minutes:

- Suggested edits: Minor grammatical issues fixed.
- **Moved to Approve:** Jim Helwig **Seconded:** Tim Carroll
 - **Approved *Nem Con***

Budget

- Ian is working with Sakai PMC to develop budget-planning process;
- Ian and David are working up an amended contract to reflect reduction of work hours by roughly 20%;
- Accountants are reviewing budget proposals;
- Working to address an historic deficit issue; this will be approached in a way that does not compromise current projects, if possible.

Board Elections Timeline

- We currently have 10 elected Board members, and 3 appointed Board members (2 by the Apereo Board and 1 by ESUP-Portail). Tim Carroll, John Lewis (elected) and Theresa Rowe (appointed) leave the board this year at their term limits. We should be aware of a relatively large number of end-of-term board members leaving the board in 2020 (4). I suggest we hold an election for the 2 retiring elected board members plus 1 (to balance the 2020 departures and mitigate a potential experience gap), and consider appointments in July/August, when the newly elected board members take their seats.
- **Suggested Timetable**
 - Wednesday April 4th - mail with election background and timetable, nominations sought.
 - Friday April 20th - nominations close
 - Monday April 23rd-Friday April 27th - check willingness to stand
 - Wednesday May 2nd - ballot papers/voting instructions to reps
 - Thursday May 31st - deadline for receipt of email proxy votes
 - Monday June 4th/Tuesday June 5th - Open Apereo 2018

Approved by the Board Nem con.

ELI Report and Proposal

- ELI - A number of individuals from Apereo member institutions attended the EDUCAUSE Learning Initiative Conference in New Orleans. A successful panel on the NGDLE attracted around +/- 170 participants Session details at - <https://events.educause.edu/eli/annual-meeting/2018/agenda/presentation-pair-next-gen-digital-learning-environments>
- The panel was scheduled against a high profile announcement by Michael Feldstein. Ian takes this as confirmation that the audience is interested in practical stories demonstrating institutional perspectives on the NGDLE. ELI appears to be an effective venue for showcasing Apereo activity.
- ***Ian suggests the Board consider planning for 2019 now, and carry this planning into Open Apereo in Montreal.***

LAK Hackathon and Related Intellectual Property Issues

- The LAK Hackathon - sponsored (at no financial cost) by SoLAR, Jisc and Apereo took place in Sydney immediately before LAK 2018 (5th/6th March). Apereo attendees being Alan Berg (U v Amsterdam), Anne-Marie Scott (U Edinburgh) and Ian Dolphin.
 - The event was a significant success, with +/- 30 attendees and a variety of useful outputs, particularly around consent management.
 - This complemented the proposal, currently being worked up for potential funding by the Jisc.
 - The hackathon outputs were not simply code - one group worked on an outline algorithmic literacy curriculum, filling a gap in the more general data literacy agenda being addressed around research. This may form the basis of the "educational materials" element of the consent platform proposal.
 - If Board members are interested in taking this further (or know someone in the community who may be) please let me know.
- All artefacts produced by the Hackathon are available under an Apache 2 license
 - Ian raised the issue of legal stewardship of IP and a contributor agreement regime at the event. This is being discussed with the SoLAR leadership.
 - Apereo may be a logical place to manage this IP. The board should be aware that this does not fall easily into the category of "incubation", and carries with it an overhead, but includes potential closer liaison with SoLAR - which we have identified as desirable.

Strategic Planning Timetable and Actions

- The drafting group have agreed that, given the reduction in central resource, the strategic planning process should
 - Produce a plan to be realised across a two-year timeframe
 - Synchronise with Open Apereo and the Apereo AGM - ie, complete and circulate the plan as a draft in advance of the conference, and discuss at the AGM. The draft should be agreed at the April Board call to allow adequate circulation.

Australia - Opportunities

- Equalla is proceeding through incubation at a good pace.
- Possibility of bringing On Task into Apereo.

- This would give Apereo a significant visibility in Australia that may offer opportunities to expand membership and overall influence.
- This may require additional flexibility around membership; perhaps reflecting specific adopted products/services rather than the current model largely based on adoption of a comprehensive LMS.
- Board Members should spend some time thinking about this and how opportunities might be incorporated into a strategic vision.

Policy Review - Closure Proposal

- Doug recommended that Board members read through the Policies Proposals document in the OAE Board site and note any comments/suggestions or send those to him.
- Once Board members have had time to review and comment, the Board will vote upon those policies – perhaps at the April meeting -- and published as currently drafted or with edits as suggested.

Motion to Adjourn: Jim Helwig

Second: Theresa Rowe

Approved *Nem con.*

Adjournment: 11:52 (EDST)

Executive Director’s Written Report

Items presented to the Board but not discussed in the Board meeting

3 Event Reports

- ELI** - A number of individuals from Apereo member institutions attended the EDUCAUSE Learning Initiative Conference in New Orleans. A successful panel on the NGDLE attracted around 160-70 participants Session details at - <https://events.educause.edu/eli/annual-meeting/2018/agenda/presentation-pair-next-gen-digital-learning-environments>

The panel was scheduled against a high profile announcement by Michael Feldstein - which attracted fewer participants. I take this as confirmation that the audience is interested in practical stories demonstrating institutional perspectives on the NGDLE. ELI appears to be an effective venue for showcasing Apereo activity. *I suggest the Board consider planning for 2019 now, and carry this planning into Open Apereo in Montreal.*

- Opencast Vienna** - The Opencast annual meeting took place in Vienna 14th-16th February. It attracted several new participating institutions and around 80 attendees. Learning analytics was a notable topic threaded through the discussion. Several initiatives are underway to adapt Opencast players to emit LA data streams. This is significant, as it represents a small strand of activity which expands LA activity from the analysis of log files and student records (described recently by a member of staff of the UK OU as "digital detritus") to analysis of designed event triggers - potentially incorporating learning analytics and learning design.

- c. **Apereo-ESUP-Portail Paris** - Took place at Université Paris Descartes on February 6th. ID and Michael Webb (Jisc) provided a keynote on current issues in learning analytics to the audience of around 130. The event included new developments in uPortal, and also reflected the growing interest in Karuta - currently running in pilot at eight/nine institutions in France.

Information Items

Upcoming Events

- 27th-28th March - (also possibly developer event 26th) March - Xerte Meeting, Venue TBC, possibly Nottingham, UK
- 8th-9th May - Apereo Africa, North West University, Potchefstroom Campus, Republic of South Africa
- 3rd-7th June - Open Apereo 2018, Montreal, Quebec, Canada
- 24th-26th July - 2018 Annual Sakai LAMP Camp. Pedagogy and Technology Conference, USA
- Apereo Webinars: <https://www.apereo.org/content/apereo-events>
- **More events** will be listed at <https://www.apereo.org/events>

Pending Action Items

[Note: Recently completed Action Items are in **Brown** and will be removed in the next iteration of the Board Minutes. Changes and updates are in **Red** through subsequent Board meeting following the change.]

1. Additional Position Discussion (21 January 2014)

- ***Tabled subject to available finances***
- Primary thinking is a “community manager” to focus on growing existing communities (regional and others) and facilitating new communities.

2. Major Institutional Issues:

- Open discussion on the major challenges currently facing each of our institutions
- ***Tabled from May meeting due to time constraints***