

Apereo Board Meeting Minutes: June 6, 2019

Officers:

Chair: David Ackerman

Vice Chair: Lucy Appert

Treasurer: Charlie Leonhardt

Secretary: Doug Johnson

Executive Director: Ian Dolphin

Called to Order: 11:00 PST

Adjourned:13:38 PST

ATTENDING

Ian Dolphin (nv)

Laura Gekeler

Mathilde Guerin

Jim Helwig

Boeta Pretorius

Lucy Appert

Anne-Marie Scott

Salvador Pellicer

Laura McCord

Matthew Rascoff

Francois Campbell

Apologies in Advance: David Ackerman, Jeremy Rosenberg, Thierry Koscielniak

Absent w/o notice:

Determination of a Quorum (N=6):¹ Quorum is achieved.

1. Welcome and introductions

- New board members welcomed.
 - Salvador Pellicer

- Laura McCord
- Matthew Rascoff
- Thierry Koscielniak
- Returning Members introduce themselves and their affiliations.

2. About Apereo Q and A

- ED describes communities, software and activities
 - 17 software tools
- Memberships
- Incubation process
- Incubation working group
- Bringing other communities into Apereo
- Discusses two newest projects
- Accounting services Rehmman's
- Role of volunteer Board. ED, as an Apereo contractor, sits on Board ex-officio and non-voting

3. Approval of May 2019 Minutes:

- Moved to Approve: Jim Helwig
- Seconded: Anne-Marie Scott
 - Approved Nem Con

4. Minutes of the previous meeting

- Matters arising from the minutes
 - Key board members were rotated off the board requiring election of new officers, without the offices any matters arising would not be addressable. Any matters arising from the minutes will be handled after the new treasurer and secretary are voted for.

5. Board Officers Election :

The following officers were vacant as a result of officers being rotated out or requiring re-election:

- Chair
- Vice Chair
- Treasurer
- Secretary

5.1. Voting occurs, results are:

- Chair: Anne-Marie Scott
- Vice Chair: Lucy Appert
- Treasurer: Tim Carrol
- Secretary: Francois Campbell

6. Timing of future board meetings:

- Fourth Tuesday of every month

7. Future of the Open Apereo event

- Event will continue with changes to format.
- Ad hoc committee will be formed to determine the required changes and begin planning and selection of format and venue of next conference.
- There were a number of volunteers for ad hoc committee.

8. Strategic Planning - Progress and Perspectives

8.1. Theme 1: Membership and Financial Health.

- Commercial Affiliates, given more focus.
- Review membership dues levels.
- Advocacy
 - Focused a great deal on F2F advocacy and Written advocacy for Apereo, Open and Open Source
 - Good return in terms of Twitter and social media
 - Vignettes
 - Require more
 - Good participations
 - Concise and short as opposed to case studies
 - Advocacy in Apereo
 - Advocacy for Open and Education
 - Advocacy for Membership

8.2 Theme 2: Partnerships

- ESUP-Portail
 - As France is increasing usage of Apereo Software (Karuta, OAE, Sakai)
 - Increase participation and meetings with ESUP-Portail
 - Increase regular meetings
 - F2F meetings twice a year
- Lamp Consortium
 - Regular calls to exchange information
 - Conference on July 23, 24 and 25, 2019 in Berea, Kentucky
 - Opportunity to better collaborate and exchange information
- BC Campus
 - Conversations begun to better understand how we can collaborate.
- ALT (Association for Learning Technology)
 - Conversations begun, to better understand how we can collaborate
- Ja-Sakai
 - Good usage and long standing adoption of Sakai
 - Other Apereo tools not being adopted as successfully.

8.3. Theme 3: Communications, Outreach and Engagement

- Website
 - Streamlining
 - Accessibility
 - Work to make it light weight
 - Financial impact of the above objectives will be weighed against the conference feedback.
- Privacy and Advocacy
 - Tonco: Hague considering spinning up a group
 - Keynotes:
 - Major focus on advocacy for Privacy and Open Practices.
- Communication to the community
 - Procurement of open source newsletter
 - Continue to use the newsletter
 - Artefacts created from the newsletters should be used in:
 - Strategic initiatives
 - Web sites
 - Social media
 - Focus on distributing content outside of the community as well, in order to broaden the message
 - Determine other organisations or consortium we could share this with.
- Website refresh:
 - Should focus on attending o current adopters
 - Also support new adoption
 - Contribute vignettes
 - Encouraging projects to play a greater part in generating the artefacts
 - Artefacts can then assist community members advocate when attending other events.

8.4. Theme 4: Recognition Programs and Development Opportunities Members

- Atlas Awards are primarily funded by Friends of Apereo
- Every member should be deputised to promote the Friends of Apereo (FoA)
 - Cheryl Brown has volunteered to continue this work.
 - Laura McCord nominated to assist.

8.5. Theme 5: Software Community Health

- Individuals have stated that when they are considering adopting Open Source Software they struggle to determine the health and stability of the software
- The website should reflect the software's health and act as a reference point

- The software communities health should also ensure that the context for each project should be reflected for its metrics and better inform potential adopters

8.6. Theme 6: Foundation Services and New Ideas

- A streamlined process has been developed.
- No recent requests for services has materialised to test the process

9. Any Other Business

- None

1c.f.Article VI (11) Quorum

Motion to Adjourn: Jim Helwig **Seconded:** Mathilde Guerin

Approved: Nem con.

Adjournment: 1338 hrs (PST)

Forthcoming Events

- Conferences:2019 Annual LAMP Pedagogy and Technology Conference, July 23, 24 and 25, 2019
Berea, Kentucky
- Apereo Webinars:<https://www.apereo.org/content/apereo-events>
- More events will be listed at<https://www.apereo.org/events>