

Apereo Board Meeting Minutes:

24 September 2020

Officers:

Chair: Anne-Marie Scott

Vice Chair: Lucy Appert

Treasurer: Tim Carroll

Secretary: Francois Campbell

Executive Director: Ian Dolphin

Called to Order: 15:00 SAST

Adjourned: 16:00 SAST

ATTENDING

Ian Dolphin (nv)
Lucy Appert
Mathilde Guerin
Jim Helwig
Anne-Marie Scott
Francois Campbell
Thierry Koscielniak

Quorum is achieved: 6

Agenda

1. Apologies for Absence: Tim Carroll, Laura McCord
 - a. Noted apologies:
 - i. Boeta Pretorious
 - ii. Matthew Roscoff
 - iii. Salvador Pellicer

2. Minutes of the Previous Meeting
 - a. Accuracy
 - i. Moved and approved
 - b. Matters Arising not already on this agenda
 - i.
3. Financial Reports
 - a. Board Finance Group & Regular Reports
 - i. Renewals have continued to increase in a stable manner.
 - ii. Relatively positive perspective
 - iii. Chuck Severance donations have made a significant contribution.
 - b. Membership List/Status
 - i. Really good conversations around the membership
 - c. Audit Status
 - i. All documentation and feedback has been submitted, we are now awaiting feedback and next steps from the auditors.
4. Board Elections: Status Update
 - a. Open Meeting Timing (12 Oct) Suggest same timing as this call
 - i. No time set for this event, meeting time is being discussed.
 - i. 16:00 UTC set as the provisional time.
 - ii. Discussion about rescheduling the meeting in order to accommodate the Canadian Thanksgiving.
 - b. Board AGM Timing (16 Nov)
 - i. Time of meeting to be discussed
 - ii. 15:00 BST set as the provisional time.
5. Value/Values Document refresh. Progress and discussion.
 - a. Review of the document in respect to our context and the market in general
 - b. Work has been done to update and refocus our values.
 - c. Comprehensive statement of values and perspective. Reflection on its success and struggles.
 - d. Inclusion of academia for academia as a few of changes from open to proprietary
 - e. Incubation
 - f. Quick fix solutions versus stable and well planned technology adoption
 - g. Creating a space in social media to sustain the conversation
 - h. Additional suggestions about its format and visual appeal.
 - i. Aiming to release it on the 1st of October 2020
6. Membership and Fundraising
 - a. Smaller scale adoption is showing an uptick in interest, not converting into membership at this stage.
 - b. Further discussion to be pushed back to the next meeting.
7. Executive Director Contract
 - a. Motion: Retain Ian for a further 6 months on the current role and description
 - i. Moved and passed.

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Note: Article VI (7) Quorum:

“Fifty percent (50%) of the entire Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. The Board of Directors shall not conduct any formal actions, motions, decisions, policies or any related functions on behalf of the Foundation absent a quorum, unless specifically allowed under these Bylaws. The Directors present at a duly organized meeting of the Board of Directors may continue to do business until adjournment, notwithstanding the withdrawal of enough Directors to leave less than a quorum. Less than a quorum may adjourn any meeting of the Board of Directors.” The Board currently has 10 voting directors, and two non-voting directors.

Meeting adjourned: Moved and seconded.